

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 14, 2023, at 6:33 p.m., in person Olean High School Board Room, 410 West Sullivan Street Olean, NY. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, President  
Julio Fuentes, Vice President  
Andrew Caya  
Kelly Keller  
James Padlo  
Rychelle Weseman

Excused: Lee Filbert Daniel Farnham (excused)  
Ira Katzenstein (excused)

ALSO PRESENT: Dr. Genelle Morris, Superintendent  
Dr. Marlon Lee, Assistant Superintendent of Academic Services  
Victoria Zaleski-Irizarry, District Clerk  
Jenny Bilotta, Business Administrator  
Jen Mahar, Director of Special Programs  
Jen Kless, Director of Curriculum and Instruction  
Rachael Schreiber, Teacher  
Angie Marconi, Teacher  
Kellen Quigley, Olean Times Herald  
Andrea Walker, Student

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**TUESDAY, FEBRUARY 14, 2023**  
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Moved by J. Fuentes, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Commendations/ Communications

Communications/  
Commendations

Commendations:

a. Please congratulate the students named below for receiving the Harold Dutton Spotlight Award:

Ariel Maine, Maverick Plants, Izabella "Bella" Ayala, Ava Moses, Tori Ellis, Avianna Rauber, William Snyder, Natalia Tidd, Ruby Chahal, Alexis Guglielmi, Zakira Allen, Audrey Hoffman, Emma Adamski, Emma Veno, Theodore McClellan and Alexis Guglielmi

b. Congratulations to the Boys' Swim Team

c. OHS Musical "Spelling Bee" – congratulations to student and staff – great performance

d. Congratulations to Madison Cleveland – Youth Ambassador of the Year – Reality Check

Communications:

Mr. Oliphant – email

Kristen Swan - email

Public Comments

Public Comments:

None

Discussion Items:

Discussion Items

Policy Review

**Second Readings:**

1110 - School District and Board of Education Legal Status and Authority

1338 - Duties of the School Physician/Nurse Practitioner

5685 - Cardiac Automated External Defibrillators

6151 - Drug Free Work Place

**First Readings:**

5520 - Extra Classroom Activity Fund

7410 - Extracurricular Activities

DEI Work Group – update by Dr. Lee

District Engagement Group – update by Dr. Morris

**Board Report:**

Board Report

a. February 4 – Alleg/Catt School Board Association Legislative Breakfast – OCSD was well represented; great presentations

**Superintendent Report:**

Superintendent  
Report

a. 2023-2024 Budget – presentation by Jenny Bilotta

b. Federal Stimulus Funds – presentation by Jenny Bilotta

**Committee Reports:**

Committee Reports

Audit/Finance – January 19

School Health Team – February 2

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Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Dr. Genelle Morris, Consent Agenda Superintendent of Schools, to adopt the following Consent Agenda items:

BE IT RESOLVED, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meeting held on January 24, 2023 and the work session held on January 17, 2023.

The Treasurer's Report dated January 31, 2023, be accepted and placed on file.

The Warrant Report for January 2023 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending January 31, 2023, be accepted and placed on file.

The CPSE recommendations reviewed on February 14th be approved.

CPSE  
22-23

908004511	908004522	908004671	908004529	908004537
908004864	908004535	908004233	908004232	

23-24

908004537	908004864	908004535	908004233	908004232
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CPSE to CSE  
23-24

908004511	908004522	908004529	908004233	908004232
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That the CSE recommendations reviewed on February 14th be approved.

CSE  
22-23

908004808	908002648	908003596	908000953	908001548
908003478	908003562	908003902	908003938	908003626
908002898	100190001	908001606	908003924	900457723
908002779	900457650	908000661	908004290	908001701
908003230	908002491	908003660	908002219	908003874
908004238	908003050	908003565	908004201	908003160
908002501	908003326	908004179	900455882	908003605
908004847	908000688	908004045	092580001	908003923

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908003328	908000503	908001892	908002963	908002805
908001124	908003685	908002747		

The January 31, 2023, Intra-fund Transfer listing in the amount of \$35,150.00 be accepted/approved and placed on file.

The list of substitutes be approved.

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
<b>SUBSTITUTE</b>			
<b>ACCOUNT CLERK TYPIST</b>			
SUBSTITUTE ACCOUNT	STEFFEN, FRANCES	\$32.00/hour	YES
CLERK TYPIST			

The list of recycled items be approved.

Ayes 7

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period January 1, 2023, through December 31, 2023 for mental health social worker services at a rate of \$5,000.00.

Cattaraugus Cnty  
Contract for Mental  
Health Social  
Worker Approved

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by R. Weseman, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following resolution to wit:

Board of  
Registration  
Appointed

RESOLUTION FOR APPOINTMENT OF BOARD OF REGISTRATION ...

RESOLVED, that pursuant to the requirements of Section 2606 of the Education Law, the Board of Education of the Olean City School District appoint the following named individuals, no more than half of whom are members of the same political party, as members of a Board of Registration in and for the Olean City School District, to wit:

Patricia Liberati  
Irene Malick

and be it further,

RESOLVED, that each of the aforementioned members of the Board of Registration shall serve for a term of one year terminating on March 1, 2024, and shall be compensated at that rate paid at the last general election held in the City of Olean, and be it further,

RESOLVED, that the aforementioned individuals shall act as a Board of Registration for the Olean City School District, and be it further,

RESOLVED, that the Office of the Board of Education at the High School Building at 410 West Sullivan Street is designated as a place within the School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district.

Ayes 7

Nays 0

Motion

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Moved by A. Caya, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following resolution to wit:

Election Inspectors  
Appointment

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...  
RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with the Capital Project Vote to be held on the 14th day of March, 2023.

POLLING PLACE – OLEAN INTERMEDIATE MIDDLE SCHOOL

1. Amanda Wing
2. Patricia Liberati
3. Irene Malick
4. Mary Anne Powers
5. Vicki Cocca
6. Joanne O'Brien
7. Michael Kayes
8. Katherine Sielski-Kayes

AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at that rate paid at the last general election the City of Olean, New York, and be it further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforementioned appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2606 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that if any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

Ayes 7

Nays 0

Motion

Moved by J. Padlo, seconded by R. Weseman, upon the recommendation, Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter.

Policy #1110,  
#11338, #5685 and  
#6151 Adopted

1110 - School District and Board of Education Legal Status and Authority  
1338 - Duties of the School Physician/Nurse Practitioner  
5685 - Cardiac Automated External Defibrillators  
6151 - Drug Free Work Place

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to delete Policy #4515 - Energy Conservation and Recycling in Schools - it is a duplication of Policy #5650; delete Policy #1120 - Board of Education Legal Authority - language combined in policy #1110.

Policies #4515 and  
#1120 Deleted

Ayes 7

Nays 0

Motion

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to create the following positions:

Creation of Positions  
Approved

Four (4) Senior Food Service Helper  
One (1) Records Receiving and Inventory Clerk

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Six (6) Food Service Helper  
Five (5) Lifeguards  
One (1) ENL Teacher

Ayes 7

Nays 0

Motion

Moved by R. Weseman, seconded by A. Caya, Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following substitute rates for the 2022-2023 school year, retroactive to January 1, 2023.

Substitute Rates  
Approved

2022-2023 Rates  
Nurse \$23 per hour  
Teacher Aide \$14.20 per hour  
Food Service Helper \$14.20 per hour  
Retired District Support Staff hourly rate at time of retirement  
Retired District Teacher \$185 per day  
Certified Teacher \$150 per day  
Bachelor Degree Non-Certified Teacher \$135 per day  
Non-Certified Teacher \$120 per day  
Long-Term Substitute Teacher \$185 per day

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Sophia Fratercangelo as an unpaid volunteer Varsity Softball Coach for the 2022-2023 school year.

School Volunteer  
Approved

Ayes 7

Nays 0

Motion

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the spending of Federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Funds and the American Recovery Plan (ARP) funding for the scope designated in the Federal Stimulus Plan to include \$535,000 for the East View Gym Air Handling Unit and \$61,000 for the Main Electrical Switch Replacement at the Olean High School.

CRRSA and ARP  
Funding Spending  
Approved

Ayes 7

Nays 0

Motion

Moved by J. Fuentes, seconded by A. Caya, to adjourn from the Regular Meeting and enter Executive session at 9:00 pm to discuss personnel issues.

Executive Session

Ayes 7

Nays 0

Motion Carried

Jim Padlo exited Executive Session at 9:15 pm.

Moved by J. Fuentes, seconded by A. Caya, to adjourn from Executive Session and reconvene to the Regular Meeting at 9:27 pm.

Reconvene to  
Regular Meeting

Ayes 6

Nays 0

Motion Carried

Personnel Action – Item A

Moved by A. Caya, seconded by R. Weseman, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

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Resignations:							
Last Name	First Name	Position	Effective				Comments
Morey-Nasuta	Leslie	Girls Modified Track Coach	12/5/2022				
Ksionzyk	Michael	Boys Modified Track Coach	12/7/2022				
Webster	Logan	Teacher Aide	2/9/2023				
Trunko	Tracy	Account Clerk Typist	3/18/2023				
Washington	Nia	Teacher Aide	2/3/2023				
Leave of Absence:							
Last Name	First Name	Position	Effective				Comments

Certified/Classified Appointments:							
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Young	Erin	Food Service Helper	1/30/2023	5.75	\$14.20	Vivienne Cline	probationary
Lembicz	Annette	District Clerk	2/16/2023		\$25.00	Substitute for V. Zaleski	temporary
McKeone	Ethan	Floating Building Substitute	2/2/2023	7	\$150/day	Jocelyn Colon-Sierra	Math 7-12 Emergency COVID Cert Expiring 1/31/23
Ellis	Tyra	Food Service Helper	2/13/2023	5.75	\$14.20/hr	Keynan Hund	conditional probationary
Hilburger	Douglas	Substitute Food Service Helper	2/13/2023		\$14.20/hr		
Button	Anna	Food Service Helper	2/13/2023	5.75	\$14.20/hr	new position	non-conditional probationary
Herbert	Nicole	Food Service Helper	2/27/2023	5.75	\$14.20/hr	new position	conditional probationary
Steffen	Fran	substitute Account Clerk Typist	2/14/2023		\$32/hr	substitute	Substitute for Superintendent's Secretary
Cousins	Lisa	School Nurse (LPN)	2/27/2023	7.5	\$16.55/hr	New Floating Nurse Position	LPN Probationary Appointment

Coaching and Extra-Curricular Appointments:							
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Rucinski	Scott	Boys Modified Track Coach	Spring		\$2,483; index .060	Mike Ksionzyk	
Olson	Marissa	Girls Modified Track Coach	Spring		\$2,483; index .060	Lesli Morey-Nasuta	
Anastasia	Steve	Girls Varsity Softball Coach	Spring		\$5,475; index .132		

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Moved by R. Weseman, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the Board of Education approves the Personnel Action Items listed in Personnel Item A.

Personnel Items  
Approved

Ayes   6  

Nays   0  

Motion Carried

Moved by A. Caya, seconded by K. Keller, that Annette Lembicz be appointed as the Acting District Clerk and authorizes Annette Lembicz to carry out the District Clerk duties effective February 16, 2023, through June 30, 2023, or until the District Clerk is available to assume District Clerk duties. Annette Lembicz will be compensated at a rate of twenty-five (\$25) per hour.

Acting District Clerk  
Appointed

Ayes   6  

Nays   0  

Motion Carried

Moved by A. Caya, seconded by R. Weseman, to amend the agenda to add Personnel resolution.

Agenda Amended to  
Add Personnel Item

Ayes   6  

Nays   0  

Motion Carried

Moved by A. Caya, seconded by R. Weseman, to approve the Settlement Agreement and to accept the resignation of Brian Raymond retroactive to February 1, 2023, and to authorize the Superintendent, to execute the Agreement on behalf of the District.

Settlement  
Agreement  
Approved; Brian  
Raymond  
Resignation  
Accepted

Ayes   6  

Nays   0  

Motion Carried

Introduction of Newly Appointed Staff:

Introduction of  
Newly Appointed  
Staff

Informational Items:

Informational Items

- a. Capital Project Public Hearing - Tuesday, February 29th, 6:30 pm, OIMS LGI
- b. Curriculum Committee - Thursday, March 2nd, 4:00 pm
- c. Board Candidate Nominating Petitions - available March 7th
- d. Operations Committee - Monday, March 13th, 4:30 pm
- e. Strategic Plan Committee - Monday, March 13th at 5:30 pm
- f. Capital Project Vote - Tuesday, March 14th, 7:00 am - 9:00 pm, OIMS Music Suite
- g. Buildings and Grounds Committee - Tuesday, March 14th, 4:30 pm
- h. Special Board Meeting - Wednesday, March 15th, 6:30 pm
- i. Audit/Finance Committee - Thursday, March 16th, 4:00 pm
- j. Board Meeting - Tuesday, March 21st, 6:30 pm
- k. Safety Committee - Wednesday, March 22nd, 3:30 pm
- l. DEI Work Group - Tuesday, March 28th at 3:30 pm

Moved by A. Caya, seconded by J. Fuentes, to adjourn from the Regular Meeting at 9:35 pm.

Ayes   6  

Nays   0  

Motion Carried

Adjournment

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

February 17, 2023



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